

**The Salado ISD Board of Trustees met in Regular Session on Monday, January 26, 2009 at the Salado Civic Center beginning at 6:00 p.m.**

**Minutes**

- I. Call the Meeting to Order-Jeff Kelley, President, called the meeting to order at 6:00 pm. Members present were Chris Seaton, Miriam Ervi, Debby Aldridge, Kim Bird, Rodney Bell, and Darrell Street. Mr. Wiggins and administrative staff were also present.
- II. Public Forum – No one was present to address the board.
- III. Superintendent's Report
  - Enrollment Comparison- Current enrollment is at 1305 showing an increase of 82 students as compared to last year.
  - National Mentor Recognition Month – Special Recognition of SISD Mentors- The Salado ISD mentors were recognized for their efforts in helping our students achieve success. Debby Aldridge gave an annual report of the mentor program. Mentors each introduced themselves and gave a brief accounting of their mentor years. Mrs. Gonzalez and Mrs. Walters were recognized for their efforts in the school implementation of the mentor program.
  - School Board Recognition Month - Mr. Wiggins and Campus Administrators commended the board and thanked them for their leadership and service to the district.
  - Board CPR Training- Susan Terry informed the board about the CPR kits that are available to the community. She believes that training students has a tremendous value and encouraged the board to make these kits available to the students and parents of SISD.
  - ESC 12 Board of Directors Election – Mr. Wiggins informed the board that there are two incumbents for a position on the ESC Region 12 Board of Directors. Also, included in the board packets were applications for anyone who might be interested in serving on the ESC board.
  - Class Size Waiver- At this time, a class size waiver is not needed at the Elementary.
  - Budget Revenue Update - Mrs. Cabaniss gave a report comparing ADA revenue and the effect on the current year budget.
  - Check Register and Financials- Lyndal Cabaniss clarified in regards to an earlier question that the amount spent to Winning Trophies is a UIL District Chair expense that is reimbursed by the District 25AA schools. SISD is only responsible for 1/7 of the bill.
- IV. Business Items:
  - A. Consider/Approve Village of Salado Resolution for Joint Election
    - Motion was made to approve the Village of Salado Resolution for a Joint Election to be held on May 9, 2009.
    - Motion: Miriam Ervi
    - Second: Rodney Bell
    - Vote: 7-0

- B. Consider/Approve Increase for Adult Meals  
Superintendent Wiggins made a recommendation to increase the cost of an adult breakfast from \$1.25 to \$1.75. This recommendation is based on the recent review of the Food Nutrition Program and was part of the corrective action plan.  
Motion: Darrell Street  
Second: Kim Bird  
Vote: 7-0
- C. Consider/Approve 2007-08 District Annual Report – Mr. Wiggins reviewed the district’s annual report and recommended approval.  
Motion was made to approve the 2007-08 District Annual Report as recommended by the Superintendent.  
Motion: Darrell Street  
Second: Miriam Ervi  
Vote: 7-0
- D. Consider/Approve 2008-09 District Improvement Plan-  
After review of the 2008-09 District Improvement plan, Mr. Wiggins recommended approval.  
Motion was made to approve the 2008-09 District Improvement Plan as recommended.  
Motion: Kim Bird  
Second: Rodney Bell  
Vote 7-0
- E. Consider/Approve 2008-09 Campus Improvement Plans- Each Campus Principal reviewed the goals and objectives of their Campus Improvement plan. Specifics of how they plan to meet those goals were also addressed. Mr. Wiggins asked the board for approval.  
Motion was made to approve the 2008-09 Campus Improvement Plans as presented for each campus.  
Motion: Rodney Bell  
Second: Kim Bird  
Vote: 7-0
- F. Discussion/Possible Action to Approve Bid to Enlarge Parking Lot and Alternate Parking Lot at the Salado High School-  
Mr. Wiggins commented that the bidding process went very well and 10 bids were received. The Capital Improvement Committee reviewed the bids with Mr. Wiggins. Three were contacted for start time and one indicated they could begin immediately. After thorough review, Mr. Wiggins recommended awarding the bid to Wolfe Construction in the amount of \$121,775 (\$70,120 for the enlargement of the parking lot and \$51,655 for the alternate parking lot sight at the high school).  
Motion was made to approve Wolfe Construction for \$121,775 for enlarging the parking lot and alternate parking lot at the Salado High School.  
Motion: Miriam Ervi  
Second: Chris Seaton  
Vote: 7-0
- G. Discussion/Possible Action to Approve Proposal to Sod the Newly Constructed Sports Field and Alternate Movement Area-

The Capital Improvement Committee and Mr. Wiggins had previously met to review proposals to sod the sports field and movement area at the high school. Four proposals were received.

Motion was made to award the proposal to Heller Landscapes, Inc., in the amount of \$24,683.

Motion: Miriam Ervi

Second: Chris Seaton

Vote: 7-0

- H. Consider/Approve Salado Intermediate Special Education Teacher-  
Andrea Gonzalez, Principal brought a recommendation to hire Katherine Hyatt-McCue as a Special Education teacher for the remainder of the 2008-2009 school term. This is replacing the teacher who recently resigned.  
Based on the recommendation of both Mr. Wiggins and Mrs. Gonzalez, motion was made to approve Katherine Hyatt-McCue to teach special education at the intermediate school.  
Motion: Debby Aldridge  
Second: Miriam Ervi  
Vote: 7-0

The board took a 5 minute recess at 8:30 pm and reconvened into open session at 8:35 pm.

- I. Conduct Superintendent Appraisal  
(According to Government Code Section 551.074, the Board may convene a closed session to discuss the evaluation of an employee. No action will be taken in closed session)  
The board entered executive session on items I, J, and K beginning at 8:40 pm on a motion by Debby Aldridge and seconded by Kim Bird. Vote was unanimous.  
The board reconvened into open session at 10:25 pm on a motion by Debby Aldridge and seconded by Darrell Street. Vote was unanimous.
- J. Consider Possible Action Regarding the Superintendent's Contract Including:  
Extension of the Contract Period and/or any other Modifications  
(According to Government Code Section 551.074, the Board may convene a closed session to discuss the evaluation of an employee. No action will be taken in closed session)

Motion was made to extend the Superintendent's contract one year, maintaining a 3 year contract, and align date of contract with other administrator contracts.

Motion: Miriam Ervi

Second: Rodney Bell

Vote: 7-0

- K. Discussion/Possible Action on Business Office Personnel  
(According to Government Code Section 551.074, the Board may convene a closed session to discuss employment and duties of personnel. No action will be taken in closed session.)

Motion was made to offer a salary of \$65,000 to Lyndal Cabaniss effective immediately.

Motion: Chris Seaton

Second: Miriam Ervi

Vote: 7-0

Motion was made to extend \$67,500 to Lyndal Cabaniss and instructed the superintendent to develop a contract for her job description as business manager.

Motion: Rodney Bell

Motion failed due to a lack of second.

Motion was made to have the Superintendent develop an administrative contract to extend to Lyndal Cabaniss as business manager.

Motion: Rodney Bell

Second: Debby Aldridge

Discussion: It was determined that the Superintendent would need to look at details of an administrative contract for a business manager and will report back to the board.

Vote: 1(for) – 6 (opposed)

V. Consent Items

A. Approve the Minutes of the December Board Meetings

Motion was made to approve the minutes of the December board meeting.

Motion: Miriam Ervi

Second: Darrell Street

Vote: 7-0

VI. Adjourn

Motion was made to adjourn the meeting at 10:45 pm.

Motion: Darrell Street

Second: Debby Aldridge

Vote: 7-0

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Jeff Kelly, President

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Miriam Ervi, Secretary