

SALADO HIGH SCHOOL

P.O. Box 98

620 Thomas Arnold Road

Salado, Texas 76571

(254) 947-5429

FAX (254) 947-6984

Kay Matthews, Principal

Lee Vi Moses, Assistant Principal

Juli Bergstrom, Counselor

To: Parents of 2009 Graduates

On Thursday, May 21st, 2009 at 7:00 p.m., Salado High School will once again certify another class of seniors as graduates. Due to the increasing number of graduates and a desire to preserve the decorum of the commencement exercises, we will use similar graduation procedures as we did last year. These procedures will streamline the process and make the entire evening a truly special event for our seniors. Please note that in an effort to preserve the dignity of the graduation ceremony, we do not allow signs. Also, please note that we do not allow artificial noisemakers or “silly string”.

The graduates will enter from the back of the Mayborn Center, then proceed down a center aisle and sit in front of the stage.

The graduates will receive diplomas from Jeff Kelley, Salado School Board President. At the completion of the ceremony, graduates will return to the gym in the Mayborn Center, and they will be released from that location to greet family and friends.

We want this ceremony to be a memorable occasion and wish to have the cooperation of both students and families.

Additional notes on graduation procedures are attached.

Sincerely,

Kay Matthews
Salado High School Principal

The commencement ceremony is a special and a dignified event for graduating seniors and their families and guests. Appropriate behavior is expected of every person participating in and attending the ceremony.

GRADUATION ETIQUETTE

AUDIENCE

- Turn off cell phones and pagers.
- Remain seated during graduate processional.
- If taking pictures or filming, please stand in designated areas
- Please refrain from conversation during platform guests' speeches
- Remain seated until all graduates have received their diplomas
- Remain seated during graduate recessional.

Read carefully and follow diligently!!!!

BACCALAUREATE:

Sunday, May 17th 7:00 p.m. – First Baptist Church in Salado, Texas
Please be at the church by 6:30 p.m.

Graduates are to wear gowns to include the white collars, but no cap. Girls, please attach collars to the gown (use safety pins, please, rather than the tape) prior to Sunday. Boys, wear a shirt with a collar....and a tie, too, please.

COMMENCEMENT:

Commencement *practice* will be held **Thursday morning**. **ALL** students are to be at the high school by 9:30 a.m. Immediately following practice students will be going to lunch at the Roadhouse in Temple. **ALL STUDENTS ARE TO RIDE THE BUS AND ARE NOT ALLOWED TO DRIVE.**

Ceremonies begin at 7:00 p.m. (**Seniors must be in line by 6:30 p.m.**) Families are asked to find a seat due to the fact that it will be very crowded. A professional photographer will take a picture of each senior receiving a diploma.

Seniors should not carry a program. Programs will be placed in your seat and your name will be on your chair.

DRESS:

Caps and gowns are required. The following guidelines should also be followed. Try on the cap and gown ahead of time to make sure it fits.

- The cap should be worn parallel with the gown.
- The tassel hangs on the left side of the front.
- Do **NOT** chew gum.
- No tobacco in ANY form!!
- No objects should be carried, such as programs, purses, etc.
- Do not wear sunglasses.
- Be sure all fines and financial obligations have been taken care of before you get in line for roll call.

Ladies:

Wear a light colored dress. No flowers or jewelry should be worn over the gown. Attractive flats or LOW heels may be best for walking. **No flip-flops or house shoes.** The white collar should be pinned inside the gown **ahead of time** with safety pins.

Gentlemen:

Wear a white shirt with tie and dress pants – NO JEANS!!! Wear dress shoes – no sandals!! **No flip-flops or shower shoes. No beards or mustaches – Cleanly shaved!!!**

Gold/Blue Cords/Collar NHS, Distinguished Graduates and Honor Graduates cords must be returned immediately following graduation.

ALL STUDENTS:

No alcohol, no tobacco, no illegal substances

IMPORTANT:

Can you be denied participation in the graduation ceremony for disciplinary reasons? YES

Denying students the opportunity to participate in graduation ceremonies is a common discipline management technique. Since a student does not enjoy the legal “right” to walk across the stage, districts may limit participation. **If you are pulled out of the graduation line for misbehavior, your diploma will be pulled, and you and your parents must make an appointment with Kay Matthews to pick up your diploma from school.** Please do not behave in a manner that will cause you to be pulled from the line!!!

- **Students will not receive their diploma unless all fees, textbooks and equipment are returned. A notice will be placed in the cover of his/her diploma. Seniors may obtain their diploma the next day from the office once outstanding items have been cleared.**

Congratulations!!! You have reached another milestone in your life. Your tenure at Salado High School has come to an end, and I applaud you for your accomplishments.

Kay Matthews
Salado High School Principal

